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Campus Office: 422 Vance Hall Office hours: by appointment

Course Description

Overview

The objective of this course is to enable students to develop the skills and knowledge of the acquisition process as it relates to entrepreneurial businesses. Students will be expected to apply both their academic training and prior business experience to the class. The course requirements will consist of assigned readings, class discussions, caselets, and a final project.

Topics that will be discussed in class include locating a business, due diligence, valuation, adding synergy, tax considerations, obtaining capital, structuring purchases, employee retention plans, and post-closing integration.

The course is practical and comprehensive. It is designed to provide you with the skills, techniques, and tools to assess, evaluate, synthesize, value, structure, and consummate a business acquisition while having a meaningful and challenging learning experience. A day or two before each class, I will post the lecture slides on Canvas. The slides are designed to provide an outline, but not a complete transcript, of the topics that will be covered in class. Since the class discussions are an important part of the learning process, you should not register for this course unless you are prepared to attend and actively participate in each class. If you do not attend the first class meeting, you cannot be enrolled in the course.

Course Submissions and Grade Composition

The course submission requirements, deadlines, and grade composition are as follows:

• Class participation- 30%

Your contributions will be evaluated after each class.

• Homework- 20%

There will be four homework assignments that will be posted on Canvas the Thursday before the second, third, fourth, and fifth classes. The assignments, which are short caselets, will be due at 9 p.m. the night before these classes. Your response should be two pages or less, and you will be expected to discuss and defend your answers in class.

• Final Project- 50%

The final project will be a case study that will be distributed after the fifth class. As an alternative to the final project, you have the option of preparing an acquisition analysis of an existing business. The requirements for the acquisition analysis are posted on Canvas and will be distributed in the first class. Either project can be prepared individually or in a group of 2 to 5 students. Regardless of whether you choose to do the final or alternative project, they are both due on October 21, 2012.

The homework assignments and the final project should be submitted via Canvas. If an assignment is submitted late, your grade will be penalized.

Accessibility

I am available to meet and can be reached via email and telephone to assist you. I will try to meet as many students as possible for lunch or dinner during the course.

Reading Materials

- Chalfin, Robert J.; Selling Your IT Business: Valuation, Finding the Right Buyer, and Negotiating the Deal. John Wiley & Sons, Inc. (2006) ISBN 0-471-74076-4 (RJC).
- The bulk pack can be obtained from Study.net through Wharton Reprographics.
- A selection of the lecture's slides will be posted before each class on Canvas.

Course Schedule:

Class 1 – September 10, 2012: **Topics:** Course Overview Chronology of an Acquisition **Defining Your Goals** Sourcing Businesses **Confidentiality Agreements** Preparation Prior to Meeting the Owner(s) Readings: Lecture Notes RJC pages 1 - 17, 149-160 [Chapters 1, 2, and 14] Purchasing A Business: The Search Process. HBS 9-388-044. (Walton, Ennis J. and Roberts. Michael J.) Would-Be Entrepreneurs Learn From The Search For a Big Score, Think Small Towns Buying a Small Company Takes Patience, Too How to Sell a Small Business Turning Managers Into Takeover Artists

Class 2 – September 19, 2012:

Topics: The Art and Science of the Evaluation Process Meeting the Owner Key Metrics and Indices Due Diligence

Readings:

Lecture Notes RJC pages 51 - 69, 167 – 188 [Chapters 6 and 16] Know Your Enemy Ten Ways Earnings Lie Groupon's Terms Not Endearing Troubled Audit Opinions Fuzzy Accounting Enriches Groupon Auditors Sharpen Queries in China **Homework Assignment #1 due before class** **ALTERNATE DATE**

Class 3 – September 24, 2012:

Topics: Definition of Fair Market Value Types of Buyers Valuation Guidelines and Determinants Minority Interest Discounts Valuation Methods

Buy Sell Agreements

Readings:

Lecture Notes RJC pages 87 – 140 [Chapters 9,10,11, and 12] Pratt pages 201 – 234 – Understanding Discount and Capitalization Rates Valuation Techniques. HBS 9-384-185(Roberts, Michael J. and Stevenson, Howard) How Much Is That Business Really Worth? The Benefits of Using a Formula Determining Your Company's Value: Multiples and Rules of Thumb Digits – Facebook Clamps Down Twins' Facebook Fight Rages On A Brief Overview of LLCs Make the Most of Buy-Sell Agreements Estate of Cohen, ex rel. Perelman v. Booth Computers, et al. Homework Assignment #2 due before class

Class 4 – October 1, 2012 Topics: Sources of Funds Obtaining Capital

Readings:

Lecture Notes RJC pages 189 – 206 [Chapter 17] A Meeting of the Minds Investors Pay Business Plans Little Heed, Study Finds To Get a Business Loan, Know How the Bank Thinks Financing, With Strings Attached Entrepreneurs Hit Up Family, but Payback is Slow A Plea for Direct Lending to Small Businesses Earn-Outs: Bridge the Gap, With Caution On Wall Street, So Much Cash, So Little Time Using Your 401(K) to Buy a Small Business Is The Crowdfund Act Really Good News for Private Business? Businesses Feel the Pinch as China Tightens Lending The Backers Who Made It Big Homework Assignment #3 due before class

Class 5 – October 8, 2012: Topics: Adding Synergy Utilizing Professionals

Tax Consequences Letter of Intent

Readings:

RJC pages 161-166 [Chapter 15] Lecture Notes In Tough Times, Companies Coddle Their Regulars Timing Is Ripe for Negotiation Outsourcing Finds New Niche Independent Contractor or Not The Transactional Lawyer and the Art of Plate Spinning Letters of Intent... Homework Assignment #4 due before class

Class 6 – October 15, 2012

Topics: Contract/Asset Purchase Agreement Designing Incentive Plans Equity Sharing Preparing for Closing Post Deal Suggestions

Readings:

Lecture Notes RJC pages 41 - 50, 207 – 210 [Chapters 5 and 18] How to Deal With Noncompete Agreements Cashing Out Start-Ups Gets More Complicated How Employees Value (Often Incorrectly) Their Stock Options Phantom Stock Plans Merge Right Integration Acceleration

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