

The Wharton School of the University of Pennsylvania

ACCOUNTING 102 – Managerial Accounting Course Syllabus Fall, 2014

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Office Hours: 12:00 – 1:30 pm Tues. and Thurs. or by appointment

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Refer to Canvas for Office Hours

REQUIRED MATERIAL:

Horngren, Datar, and Rajan, *Cost Accounting: A Managerial Emphasis, 15th Edition*, (and Solutions Manual), Prentice-Hall, Inc., 2015

You may also use the 14th edition of the text. If you do, you will have to refer to the file posted on Canvas that maps the problems for the 15th edition into the 14th edition. (Note that many of the problems that are in the 15th edition are not in the 14th edition.)

COURSE OBJECTIVES:

This course emphasizes the use of accounting information for internal planning and control purposes, as opposed to the external disclosure focus of financial accounting. You will learn alternative methods of preparing managerial accounting information in the first part of this course, and we will spend the remainder of the course examining how these methods are used by companies. Managerial accounting is a company's internal language, and is used for decision-making, production management, product design and pricing, performance evaluation, and motivating employees. Well-designed managerial accounting systems maximize economic profits (all relevant benefits minus all relevant costs).

What you learn in this course complements and builds upon what you learned in financial accounting, and what you are learning in your economics, finance, marketing, management, operations, and statistics courses.

Unless you understand managerial accounting, you cannot have a thorough understanding of a

company's internal operations. What you learn in this course will help you understand the operations of your future employer (and enable you to be more successful at your job), and help you understand other companies you encounter in your role as competitor, consultant, or investor.

COURSE OPERATION:

The course meets three times a week - lectures on Tuesday and Thursday and a recitation on Friday.

Tuesday and Thursday – lectures and office hours

Fridays – Recitations

The teaching assistants (TAs) for the course, will conduct the Friday recitation sessions. During those recitations, the previous week's material will be review, your questions will be answered, and an assigned problem will be reviewed. New material will not be covered.

Please note that some recitations and/or review sessions may be held at different times from those indicated in your class schedule. (These will typically occur near the time of an exam.) This will be done to maximize the number of students able to attend these sessions.

CANVAS:

To access the Canvas for Accounting 102, go to the internet URL:

<https://wharton.instructure.com>

On that page, click on ACCT to display links to accounting course Canvas rooms, and then click on your section number.

Non-Wharton students must obtain a Wharton computer account in order to access Canvas.

Canvas contains, among other items, the course syllabus, class schedule, and information on the TAs' office hours and office and recitation locations. I will make the lecture notes for each class available on Canvas on the day preceding the day of the class.

To read most of the materials posted, you will need a copy of the Adobe Acrobat reader. To obtain a copy, go to:

<http://www.adobe.com/products/acrobat/readstep2.html>

If you have problems with Canvas, contact

iwane@wharton.upenn.edu

OFFICE HOURS:

The TAs office hours will be posted on Canvas.

In addition to the regular weekly office hours the TAs will hold additional office hours during the week of an exam.

PERFORMANCE EVALUATION SYSTEM:

Whether you are aware of it or not, all of your life you have been, are, and will be evaluated based on a relative performance evaluation (RPE) system. These systems are colloquially called “curves.” The key to dealing with an RPE system is not to become anxious, but to accept the system, understand it, and learn to work gracefully within it. You will be applying these systems to your subordinates as you move through life, and you need to know how to do so effectively.

Your grade for this course will be based, exclusively, on the weighted average of three exams, which are scheduled as follows:

	<u>Date</u>		<u>Weight</u>
Exam I:	September 30 (Tuesday)	6:00 – 8:00 pm	35%
Exam II:	November 4 (Tuesday)	6:00 – 8:00 pm	35%
Exam III (Final):	December 12 (Friday)	3:00 – 5:00 pm	30%

Please note that the above weighting scheme will be strictly adhered to. There is no possibility of earning extra credit or of changing the above weights.

The grade distribution is determined so that approximately 70% of the class enrollment (following the end of the drop period) receives A's or B's. I hope that this relaxed grading scheme will relax you, so that there will be more learning, more cooperation, less over-studying, and less competition over grades.

Note that the grade distribution is set based on enrollment following the end of the drop period, and to the extent that students subsequently withdraw from the course, the percentage of the *final* enrollment who receive A's or B's will be *greater* than 70%. **This policy means that no student who remains in the course is negatively affected by the fact that other students have withdrawn.**

Students at the bottom of the distribution with a very poor weighted average scores (e.g., a weighted average score of less than 40%) will likely receive a final grade of F.

EXAMINATIONS

All examinations are closed-book and closed notes, with one exception. Students will be permitted to use one page (8 ½" x 11", one side only) of notes during the examination.

EXAM ACCOMMODATIONS AND CONFLICTS:

If you need additional time to complete an exam because of a university-recognized disability, please inform your instructor (by e-mail) and the Office of Student Disabilities Services (SDS) **within two weeks of the start of classes.** You will be provided with the accommodations that are approved by that Office.

If you have a class or an exam for another course which is to be given at the same time as a scheduled exam, you must notify your instructor (not your TA) by e-mail within two weeks of the start of classes. Your e-mail must include your COMPLETE CLASS AND EXAM SCHEDULE FOR THE DAY OF THE CONFLICT. In those cases of an acceptable exam conflict, arrangements will be made for you to take the exam at an alternate time. Note that if such an arrangement has been made and you fail to attend the exam at the arranged time, you will receive a grade of zero for the exam. If your schedule changes such that you no longer have a “conflict” with the regularly scheduled exam, you should notify your instructor by e-mail as soon as possible.

In other cases, documented (written) evidence (i.e., from a doctor – a letter from Student Health is NOT sufficient) that you were **seriously ill, or unavailable for some other reason**, at the scheduled time of an exam is the only valid excuse for missing an exam. In order to be excused from an exam, you must email your instructor as soon as possible (prior to the exam, if possible), and you must provide the original copy of the required documentation. (A photocopy or other facsimile is not sufficient.) **Please note that a job interview, your attendance at a social event or a participation in a sporting event are not normally considered to be a sufficient reason to miss an exam.** However, if you notify your instructor sufficiently far in advance, an attempt will be made to accommodate the situation.

Students who fail to attend an exam without making arrangements with the instructor in accordance with the preceding requirements will receive a grade of 0 for the exam.

If a student misses an exam (with a valid excuse), he/she will be required to take the make-up exam. Make-up exams will be given **only** on the make-up exam date, which is scheduled by the University (typically during the first week of classes for the **following** semester).

WITHDRAWAL FROM THE COURSE:

I will not refuse a student's request to withdraw from the course. However, while I am willing to approve withdrawals up to the day before the final, **the undergraduate division has the final authority**, and, in most previous cases, it has refused all withdrawal requests submitted after the university deadline (**see below**). However, I urge students who are thinking of withdrawing in order to avoid a grade of C to think carefully about the costs of losing credit for the course and receiving a W versus the benefit of potentially getting a higher grade in the future.

Be aware that, in order to withdraw from the course, you must meet the university deadline and requirements regarding withdrawals. In particular, note that the university withdrawal deadline is Friday, October 31, 2014. Therefore, if you wish to withdraw after October 31, you will be required to submit a petition to the Wharton Undergraduate Division to obtain its approval. Please obtain the School's approval before you ask for mine (which I will give).

RE-GRADES:

I and the TAs follow a grading scheme that is designed to award partial credit. Occasionally, we will make mistakes, and we are eager to correct them subject to the following limits. If you believe that there was a *mistake* in the grading of your exam, you must submit the original exam (with no adjustments), and a *written explanation* of the points of contention. *within one calendar week following the return of the exam*, **We will only re-grade exams if they: (1) were originally written in non-erasable pen, (2) used no correction tape, white-out, etc., and (3) have not been edited or marked up in any way following their return and prior to the submission of the re-grade request.** *Please note, any exam submitted for re-grade is subject to a complete review*, which may result in an increase or decrease in the total exam score. If the re-grade request is made after one calendar week or without an accompanying explanation, no re-grade will be permitted.

All re-grade decisions are *final*.

FAIRNESS AND INTEGRITY:

I emphasize fairness to all students taking the course. Please do not do anything that is unfair to other students, or ask your instructor to make exceptions that are unfair to other students.

I expect you to follow the code of Academic Integrity in this course and in all your courses:

http://www.upenn.edu/provost/images/uploads/Academic_Integrity.pdf.

In order to ensure fairness and on behalf of the overwhelming majority of honest students, I will refer anyone suspected of cheating to the Office of Student Conduct. The Office of Student Conduct will determine if cheating occurred, and if so, what punishment will be administered. There are no exceptions to this policy under any circumstances.

There is some probability that I or the TAs will find a student who has cheated. Please note that when a student is convicted of cheating by the Office of Student Conduct, the and minimum punishment is a grade of F for the course and a one-semester suspension. Cheating is wrong from an ethical standpoint, and cheating does not make sense practically, because **the expected costs to the cheater far outweighs any small benefits.**

Accounting 102 (Section 003)

Class Schedule

Fall, 2014

Session	Day	Date	
PART I: PRODUCT COSTING			
1	Thur	8/28	Introduction
			Class Notes: Session 01
			Text Book Readings: Chapter 1
2	Tues	9/2	Cost Concepts I
			Class Notes: Session 02
			Text Book Readings: Chapter 2
			Text Book Problems: 2-18,19,22
3	Thur	9/4	Cost Concepts II / Budgeting
			Class Notes: Session 03
			Text Book Readings: Chapter 6 (pp 201-213)
			Text Book Problems: 2-32; 6-17, 18, 19
	Fri	9/5	Recitation
			Problem for Discussion Recitation Problem 01
4	Tues	9/9	Job Costing
			Class Notes: Session 04
			Text Book Readings: Chapter 4 (pp 106-120)
			Text Book Problems: 4-21,22
5	Thurs	9/11	Job Costing for Manufacturing
			Class Notes: Session 05
			Text Book Readings: Chapter 4 (pp 120-132)
			Text Book Problems: 4-17,20,24
	Fri	9/12	Recitation
			Problem for Discussion Recitation Problem 02

Session	Day	Date		
6	Tues	9/16	Process Costing	
			Class Notes:	Session 06
			Text Book Readings:	Chapter 17
			Text Book Problems:	17-16, 17, 24, 25
7	Thurs	9/18	Process Costing (continued)	
			Class Notes:	Session 07
			Text Book Readings:	See above
			Text Book Problems:	See above
	Fri	9/19	Recitation	
			Problem for Discussion	Recitation Problem 03, Problem 03B
8	Tues	9/23	Financial Accounting Effects	
			Class Notes:	Session 08
			Text Book Readings:	Chapter 9 (pp 328-342)
			Text Book Problems:	9-21, 27
9	Thurs	9/25	Catch-up and Exam Review	
			Class Notes:	Session 09
	Fri	9/26	Recitation	
			Problem for Discussion	Recitation Problem 04
	Tues	9/30	EXAM 1 6 - 8 p.m. (CLASS CANCELLED)	
			(All materials covered in Session 1-9)	

Session	Day	Date	
PART II: COST ESTIMATION, COST ALLOCATION, AND DECISION MAKING			
10	Thurs	10/2	Cost Estimation
			Class Notes: Session 10
			Text Book Readings: Chapter 10 and Appendix, (exclude pp 390-393)
			Text Book Problems: 10-25, 32, 42, 43
			Case (Read for class): Continental Airlines
	Fri	10/3	Recitation Cancelled
11	Tues	10/7	Activity Based Costing
			Class Notes: Session 11
			Text Book Readings: Chapter 5
			Text Book Problems: 5-16, 38
			Additional Reading: How to Solve the Cost Crisis in Health Care
	9/9 - 9/12		FALL BREAK (CLASS AND RECITATION CANCELLED)
12	Tues	10/14	Activity Based Costing, continued
			Class Notes: Session 12
			Text Book Readings: Chapter 14 (exclude pp 569-575)
			Text Book Problems: 14-19, 29
13	Thur	10/16	Cost Allocation
			Class Notes: Session 13
			Text Book Readings: Chapter 15 (pp 592-601, 611-613)
			Text Book Problems: 15-16, 24 (exclude 1(c)), 32 (exclude 3)
	Fri	10/17	Recitation
			Problem for Discussion: Recitation Problem 05

Session	Day	Date	
14	Tues	10/21	Cost Allocation – Inter-related Service Departments Class Notes: Session 14 Text Book Readings: Chapter 15 (604-611), Problem for self-study Text Book Problems: 15-19, 20
15	Thur	10/23	Cost-Volume-Profit Analysis Class Notes: Session 15 Text Book Readings: Chapter 3 Text Book Problems: 3-35, 38, 39, 46
	Fri	10/24	Recitation Problem for Discussion Recitation Problem 06
16	Tues	10/28	Decision Making I Class Notes: Session 16 Text Book Readings: Chapter 11 (pp 424-441) Text Book Problems: 11-21, 22, 36
17	Thur	10/30	Catch-up and Exam Review Class Notes: Session 17
	Fri	10/31	Recitation Cancelled
	Tues	11/4	EXAM 2 6 - 8 p.m. (CLASS CANCELLED) (All materials covered in Session 10-17)
18	Thur	11/6	Decision Making II, Pricing Class Notes: Session 18 Text Book Readings: Chapter 13
	Fri	11/7	Recitation Cancelled

Session	Day	Date	
PART III: PERFORMANCE EVALUATION AND INCENTIVES			
19	Tues	11/11	Control Systems and Responsibility Accounting Class Notes: Session 19 Text Book Readings: Chapter 6, Chapter 22 (pp 843-846) Text Book Problems: 6-27, 31
20	Thur	11/13	Performance Evaluation: Analysis of Variance – Revenues Class Notes: Session 20 Text Book Readings: Chapter 13 (pp 472-487) Chapter 14 (pp 569-575) Text Book Problems: Case (Read for Class): Berkshire Toy Company - Questions 1a and 1b(i)
	Fri	11/14	Recitation Problem for Discussion Recitation Problem 07
21	Tues	11/18	Analysis of Variance - Costs Class Notes: Session 21 Text Book Readings: Chapter 7, Chapter 8 Text Book Problems: 7-17, 22 8-20, 21, 33, 34 Case (Read for Class): Berkshire Toy Company - Questions 1b(ii) and (iii)
22	Thur	11/20	Incentives (Cost, Revenue and Profit Centers) Class Notes: Session 22 Text Book Readings: Chapter 23 (exclude 888-889) Text Book Problems: Case Berkshire Toy Company - Questions 2 and 3b
	Fri	11/21	Recitation Problem for Discussion Recitation Problem 08

Session	Day	Date	
23	Tues	11/25	Capital Budgeting, Project Selection, and Taxes Class Notes: Session 23 Text Book Readings: Chapter 21 Text Book Problems: 21-18, 19
	Thur	11/27	Class Cancelled
	Fri	11/28	Recitation Cancelled
			Thanksgiving Break
24	Tues	12/2	Incentives and Performance Measures (Investment Centers) Class Notes: Session 24 Text Book Readings: Chapter 23 (exclude 888-889) Text Book Problems: 23-18, 22 (parts 1-3,5)
25	Thur	12/4	Transfer Pricing Class Notes: Session 25 Text Book Readings: Chapter 22 (846-861) Text Book Problems: 22-20, 25, 26
	Fri	12/5	Recitation Problem for Discussion Recitation Problems 09A, 09B
26	Tues	12/9	Catch-up and Exam Review Class Notes: Session 26
	Friday	12/12	EXAM III 3 - 5 p.m. (All material covered in Sessions 18-26)