INSTRUCTOR
Robert J. Chalfin CPA, Esq.
The Chalfin Group
83 Clarendon Court
Metuchen, NJ 08840-1504
(732) 321-1099 office
(732) 423-1873 cell
Email: bob@chalfin.com
Campus Office: 3016 SHDH

COURSE OBJECTIVES
The objective of this course is to study the process of entrepreneurship through the acquisition of existing operating businesses. We will study the acquisition process through a series of lectures, assigned readings, case studies, and a final project.

Some of the topics that will be covered include sourcing and identifying acquisition opportunities, strategic, operational, legal, financial and operational due diligence, valuation, tax considerations, raising capital, structuring, closing transactions, post-closing integration, as well as managing and exiting the acquisition. We will examine prototypes for pursuing acquisitions including search fund models and fundless deal sponsor models.

When determining whether to enroll in this course, please keep the following in mind:

1. No two deals or acquisition processes are the same.

2. This course is designed to provide a comprehensive strategy on how to acquire a business and to provide you with the tools to decide if this is the path for you. We will discuss a pragmatic approach to the process.

3. While there are many similarities between the process of acquiring a small business and the protocols followed by a private equity fund buyout or a large M&A transaction, the world of small business is highly entrepreneurial, fragmented, and nuanced. There will be differences between what is discussed in class and the private equity process.

4. As a result of COVID-19 some paradigms have changed and continue to evolve.
COURSE REQUIREMENTS

Students will be expected to apply both their academic training and prior business experience to the class. Since class discussions are an important aspect of the learning process, you should not register for this course unless you are prepared to be vigilant about attending the class sessions either in person, assuming public health considerations allow this, or remotely. The design of this class makes it difficult to catch up later by reviewing the readings and handouts. If you just miss one of our sessions, you will miss a significant amount of course material. Your grade will be negatively affected if you miss a class.

You should use the attendance app at the beginning of each session when you arrive in the classroom. You should only indicate that you are present if you are attending class in person.

Prior to each class session I will post the slide deck and any other materials that you will need on Canvas. You are encouraged to bring a hard copy of these materials to class.

To facilitate a favorable learning environment
- My goal is to start and end class on time.
- Please follow the University safety guidelines. While you do not have to wear a mask in class, I will wear one if I am within six feet of you. I request that you do the same. You are welcome to wear a mask during class if you choose.
- Students should make every effort to arrive on time and remain in attendance for the duration of the class, except in an emergency.
- Students should sit according to the seating chart and display name tents.
- Since it can be distracting for you, your fellow students, and me, at the beginning of all in-person classes, you should put away any electronic devices and not use them during class. If you need to use a device for a medical reason or a personal emergency, please let me know before class.

TEXT AND READINGS
The course has several types of reading materials including a book, articles, and case studies.

- A Practical Guide to Buying a Business by Robert J. Chalfin (“RJC”)
- Assigned readings that are available on study.net or Canvas
- Additional reading materials including sample agreements, documents, and spreadsheets will be posted on Canvas during the course

GRADING/ASSIGNMENTS AND EXAM
The course submission requirements, deadlines, and grade composition are as follows:

- Class Participation- 25%
  Your contributions will be evaluated after each class. It is my experience that the learning process is enhanced if there is participation by the students. I will be cold calling students throughout the course. Since it is not my desire to embarrass a student, if you are unprepared for a particular class or question, please let me know at the beginning of class or when I call on you and I will pose the question to another student.
• Homework- 25%

Assignment 1
For Homework Assignment 1, please submit a statement of 50 words or less indicating your goals for the course. Your statement should be in the body of an email and sent to me at bob@chalfin.com with “HW1 8110 Fall 2022 Q1” typed in the subject line. Please attach a copy of your resume and type the word “YES” before your signature to indicate that you have reviewed the course’s syllabus.

This assignment is due at 12 noon two days before our first class. Although you will not receive a grade for this assignment, reviewing this information will help me prepare for class.

Remaining Homework Assignments 2 through 5
The remaining homework assignments are short caselets. The homework is designed to encourage you to think about the readings and facilitate active participation in class. Just like what is encountered in actual deal-making, there is not always one correct answer to the homework problems. However, I will provide you with a proposed solution to each assignment.

The remaining homework assignments should be submitted on Canvas. Each submission should be no longer than two typed pages. You should not discuss these assignments with any other members of the class.

The remaining homework assignments will be scaled and graded as follows:
• approximately 10% will receive a grade of a check plus or 5 points,
• approximately 85% will receive a grade of a check or 4 points, and
• approximately 5% will receive a grade of a check minus or 3 points.
Assignments that reflect minimal work may receive less than 3 points.

• Final Project- 50%
The final project will be a case study that will be distributed prior to the last class. The project may be prepared individually or in a group of up to 4 students.

My experience teaching this course reflects that it is preferable for students to complete the final project in a group. Prior to September 30, 2022 you will be required to join a final project group of 3-4 students through Canvas.

ASSIGNMENT SCHEDULE

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>Homework Assignment 1</td>
<td>August 27, 2022, 12 noon</td>
</tr>
<tr>
<td>Homework Assignment 2</td>
<td>September 11, 2022 11:59 p.m.</td>
</tr>
<tr>
<td>Homework Assignment 3</td>
<td>September 18, 2022 11:59 p.m.</td>
</tr>
<tr>
<td>Homework Assignment 4</td>
<td>September 27, 2022 11:59 p.m.</td>
</tr>
<tr>
<td>Homework Assignment 5</td>
<td>October 9, 2022 11:59 p.m.</td>
</tr>
</tbody>
</table>
Final Project       October 17, 2022 11:59 p.m.

All assignments should be submitted via the Course Canvas site. If an assignment is submitted late, your grade will be affected.

ACCESSIBILITY
I am available to meet for an hour before and after every class. If these times are inconvenient, other arrangements can be made. All necessary COVID precautions will be taken.

You can contact me via email, telephone, and zoom to assist you. During the quarter, I would like to meet with each student. You can schedule a lunch with a group of 4-5 students or we can meet individually for 20 minutes. The sign-up sheet for this is on Canvas.

ETHICS AND USE OF PRIOR MATERIALS
Members of the Wharton community are expected to uphold the highest ethical standards. The MBA student body has articulated guidelines, approved by vote in the Spring of 1989, amended by vote in the Spring of 2005.

Sessions 1 and 2    August 29 and 31, 2022
Overview of the Acquisition Process and Identifying Acquisition Targets

In the first two sessions we will discuss the path of entrepreneurship through acquisition including the advantages and disadvantages of entrepreneurship through acquisition versus entrepreneurship through start-up.

These sessions will discuss the process of identifying acquisition opportunities and the preparation required prior to contacting the prospective target.

Required Readings:

RJC: Chapters 1, 2, 3, 4, and 5


Sessions 3 and 4    September 7 and 12, 2022
Preliminary Information to Review and Offers to Purchase the Business
In these sessions we will review non-disclosure agreements and preliminary information about the target business that should be analyzed.

We will discuss offers to purchase a business including Indications of Interest, Letters of Intent, and Term Sheets, including the drafting and the strategies, thought processes, and other considerations utilized when negotiating the purchase of a business.

RJC: Chapters 7, 8, 9, and 10

**Sessions 5 and 6  September 14 and 19, 2022**

**Evaluating Acquisition Opportunities and Conducting Due Diligence**

In these sessions we will discuss the strategic and operational criteria used to evaluate acquisition opportunities. We will discuss the art and science of analyzing financial and legal due diligence material.

The relevant data, metrics, and algorithms used in evaluating a business will be reviewed. This will include the assessment and evaluation of criteria to determine the quality of earnings, valuation of assets and liabilities, analysis of the target’s projections, and synergies that should be considered following the acquisition.

The design and use of employee equity and incentive plans (such as ESOPs) and other synergistic initiatives. The advantages and disadvantages of various forms of equity sharing plans will also be evaluated.

**Required Readings:**

RJC: Chapters 11,12,13,14,15, 16, and 17


**Optional Readings:**


Upadhyaya, V. “Why Due Diligence is Important for Entrepreneurs.” *Entrepreneur* February 6, 2016.

“What is the Difference Between a Compilation, a Review and an Audit? A Comparative Overview” American Institute of Certified Public Accountants

**Session 7  September 21, 2022**

**Structuring the Acquisition – Legal, Financial, and Tax Considerations**
We will review the guidelines, considerations, and misconceptions of organizational, legal, and tax structures that should be considered and implemented when designing, acquiring, structuring, and operating an entrepreneurial business.

The implications of the Tax Cut and Jobs Act of 2017 and other recent legislation on small business acquisitions will be reviewed.

**Required Readings:**

RJC: Chapters 6 and 23


There will be no class on September 26, 2022. Our class on September 28, 2022 will be held from 3:30 p.m. to 6:30 p.m.

Sessions 8 and 9    September 28, 2022

**Valuation Methodologies**

These class sessions will address some common methods to value entrepreneurial businesses along with the applicability of various discounts and premiums as they relate to these entities. Empirical data will be utilized to validate the underlying assumptions for these calculations.

**Required Readings:**

RJC: Chapter 18


**Optional Readings:**


There will be no class on October 5, 2022. Our class on October 3, 2022 will be held from 3:30 p.m. to 6:30 p.m.

Sessions 10 and 11    October 3, 2023

**Raising Capital, Search Funds, Fundless Deal Sponsor Models**
This class will explore the sources, processes, requirements, and obligations to raise debt and equity to purchase a business. The metrics and benchmarks utilized by the funding sources to select and approve various investment options will be discussed.

The advantages and disadvantages of the search fund and fundless deal sponsor models from the perspective of both searchers and investors will be evaluated. Published data on the performance of search funds will be analyzed.

**Required Readings:**

Herman, Peter. “A Meeting of the Minds.” *New Jersey Lawyer* October 2010


Stanford Graduate School of Business Case Study, Models of Entrepreneurial Acquisition (E365-Pdf ENG)


**Session 12 October 10, 2022**

**Contract, Closing the Transaction, and Post Closing Integration**

The vital components and considerations when negotiating the business acquisition agreement will be examined.

This class will review and analyze some creative, but pragmatic, ways to integrate and improve the target business, including the development of human capital.

Students should be prepared to discuss in class five suggestions to improve the business that is discussed in the Zeswitz case, which is listed below.

**Required Readings:**

RJC: Chapters 24 and 25


Zeswitz Music Case Study (HBS 9-215-034)

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