INSTRUCTOR
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COURSE OBJECTIVES
The objective of this course is to study the process of entrepreneurship through the acquisition of existing operating businesses. We will study the acquisition process through a series of lectures, discussions, assigned readings, case studies, and a final project.

Some of the topics that will be covered include sourcing and identifying acquisition opportunities, strategic, operational, legal, financial and operational due diligence, valuation, tax considerations, raising capital, structuring, closing transactions, post-closing integration, as well as managing and exiting the acquisition. We will examine prototypes for pursuing acquisitions including search fund models and a self-funded, or fundless, deal sponsor models.

When determining whether to enroll in this course, please keep the following in mind:

1. No two deals or acquisition processes are the same.

2. This course is designed to provide a comprehensive, pragmatic strategy on how to acquire a business and to provide you with the tools to decide if this is the path for you.

3. While there are many similarities between the process of acquiring a small business and the protocols followed by a private equity fund buyout or a large M&A transaction, the world of small business is highly entrepreneurial, fragmented, and nuanced. There will be differences between what is discussed in class and the private equity process.

4. As a result of COVID-19 some paradigms have changed and continue to evolve.
COURSE REQUIREMENTS

Students will be expected to apply both their academic training and prior business experience to the class. Class attendance is mandatory. The class discussions are an important aspect of the learning process. You should not register for this course unless you are prepared to be vigilant about attending the class sessions. The design of this class makes it difficult to catch up later by reviewing the readings and slide decks. If you just miss one of our sessions, you will miss a significant amount of course material. At the beginning of each session, you should utilize the Wharton Attendance App to confirm that you are in class.

To facilitate a favorable learning environment

- My goal is to start and end class on time.
- Everyone should follow the University safety guidelines. You are welcome to wear a mask during class if you choose.
- Students should make every effort to arrive on time and remain in attendance for the duration of the class, except in an emergency.
- Please sit according to the seating chart and display your name tents.
- Since it can be distracting for you, your fellow students, and me, at the beginning of all in-person classes, you should put away any electronic devices and not use them during class. If you need to use a device for a medical reason or a personal emergency, please let me know before class.

TEXT AND READINGS

The course has several types of reading materials including a book, articles, and case studies.

- Assigned readings that are available on study.net or Canvas
- Additional reading materials including sample agreements, documents, and spreadsheets will be posted on Canvas during the course as well as in my Twitter (X) account, @bobchalfin.

SLIDE DECKS

The slides decks, which provide an outline, but not a transcript, of our discussions, will be posted on Canvas following the class sessions.

PODCASTS

I have and continue to release podcasts, Business Talk With Chalfin, on related topics. They can be accessed on Apple, Spotify, or wherever you obtain your podcasts.

GRADING/ASSIGNMENTS AND EXAM

The course submission requirements, deadlines, and grade composition are as follows:

- Class Participation- 25%
  Your contributions will be evaluated by me after each class. It is my experience that the learning process is enhanced if there is participation by the students. I will be cold calling students throughout the course. Since it is not my desire to embarrass a student, if you
are unprepared for a particular class or question, please let me know at the beginning of class or when I call on you and I will pose the question to another student.

A component of the class participation grade will be a few short surveys that will be posted on Canvas immediately following our classes on the following days:

<table>
<thead>
<tr>
<th>Date Posted</th>
<th>Date Due at 6:00 p.m.</th>
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<tbody>
<tr>
<td>August 30, 2023</td>
<td>August 31, 2023</td>
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<tr>
<td>September 13, 2023</td>
<td>September 14, 2023</td>
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<tr>
<td>September 20, 2023</td>
<td>September 21, 2023</td>
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<tr>
<td>September 27, 2023</td>
<td>September 28, 2023</td>
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Each survey is designed to be completed in five to ten minutes. Each survey will comprise 1% of the potential course grade.

- Homework- 25%

**Assignment 1**
For Homework Assignment 1, please submit a statement of 50 words or less indicating your goals for the course. Your statement should be in the body of an email and sent to me at bob@chalfin.com with “HW1 8110 Fall 2023” typed in the subject line. Please attach a copy of your resume and type the word “YES” before your signature to indicate that you have reviewed the course’s syllabus.

This assignment is due at 12 noon two days before our first class. Although you will not receive a grade for this assignment, reviewing this information will help me prepare for the course.

**Remaining Homework Assignments 2 through 4**
The remaining homework assignments are short caselets. The homework is designed to encourage you to think about the readings and facilitate active participation in class. Just like what is encountered in actual deal-making, there is not always one correct answer to the homework problems. However, I will provide you with a proposed solution to each assignment.

The remaining homework assignments should be submitted on Canvas. Each submission should be no longer than two typed pages. You should not discuss these assignments with any other members of the class.

The remaining homework assignments will be scaled and graded as follows:
- approximately 10% will receive a grade of a check plus or 5 points,
- approximately 85% will receive a grade of a check or 4 points, and
- approximately 5% will receive a grade of a check minus or 3 points.
Assignments that reflect minimal work may receive less than 3 points.

- Final Project- 50%
The final project will be a case study that will be distributed prior to the last class. The project may be prepared individually or in a group of up to 4 students. My experience teaching this course reflects that it is preferable for students to complete the final project
in a group. Prior to October 1, 2023 you will be required to join a final project group through Canvas.

ASSIGNMENT SCHEDULE

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Homework Assignment 1</td>
<td>August 26, 2023 12 noon</td>
</tr>
<tr>
<td>Homework Assignment 2</td>
<td>September 14, 2023 11:59 pm</td>
</tr>
<tr>
<td>Homework Assignment 3</td>
<td>September 21, 2023 11:59 pm</td>
</tr>
<tr>
<td>Homework Assignment 4</td>
<td>October 5, 2023 11:59 pm</td>
</tr>
<tr>
<td>Final Project</td>
<td>October 17, 2023 11:59 pm</td>
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All assignments should be submitted via the Course Canvas site. If an assignment is submitted late, your grade will be affected. For each day that a homework assignment is submitted late, the score will be reduced by one-half of a point. Since the survey totals will be tabulated, late survey submissions cannot be accepted.

ACCESSIBILITY

I am available to meet for an hour before and after every class. If these times are inconvenient, other arrangements can be made.

You can contact me via email, telephone, and zoom to assist you. During the quarter, I would like to meet with each student during the first few weeks of the course. You can schedule a lunch with a group of 4-5 students or we can meet individually for 20 minutes. The sign-up sheet for this will be on Canvas in the calendar tab.

ETHICS AND USE OF PRIOR MATERIALS

Members of the Wharton community are expected to uphold the highest ethical standards. The MBA student body has articulated guidelines, approved by vote in the Spring of 1989, amended by vote in the Spring of 2005.

Session 1 July 28, 2023
Overview of the Acquisition Process and Identifying Acquisition Targets

In this session we will discuss the path of entrepreneurship through acquisition including the advantages and disadvantages of entrepreneurship through acquisition versus entrepreneurship through start-up.

These sessions will discuss the process of identifying acquisition opportunities and the preparation required prior to contacting the prospective target.

Required Readings:

RJC: Chapters 1, 2, 3, 4, and 5


Sessions 2 and 3 August 30, 2023 and September 6, 2023

Preliminary Information to Review and Offers to Purchase the Business

In these sessions we will review non-disclosure agreements and preliminary information about the target business that should be analyzed.

We will discuss offers to purchase a business including Indications of Interest, Letters of Intent, and Term Sheets, including the drafting and the strategies, thought processes, and other considerations utilized when negotiating the purchase of a business.

RJC: Chapters 6, 9, 10, and 11


Sessions 4 and 5 September 11 and 13, 2023

Evaluating Acquisition Opportunities and Conducting Due Diligence

In these sessions we will discuss the strategic and operational criteria used to evaluate acquisition opportunities. We will discuss the art and science of analyzing financial and legal due diligence material.

The relevant data, metrics, and algorithms used in evaluating a business will be reviewed. This will include the assessment and evaluation of criteria to determine the quality of earnings, valuation of assets and liabilities, analysis of the target’s projections, and synergies that should be considered following the acquisition.

The design and use of employee equity and incentive plans (such as ESOPs) and other synergistic initiatives. The advantages and disadvantages of various forms of equity sharing plans will also be evaluated.
Required Readings:

RJC: Chapters 12 through 19


Optional Readings:


“What is the Difference Between a Compilation, a Review and an Audit? A Comparative Overview” American Institute of Certified Public Accountants.

P. Mistretta, et al. “Exploring Franchisees as a Post-MBA Entrepreneurial Path”. Yale School of Management, April 10, 2023

Sessions 6 and 7   September 18 and 20, 2023

Structuring the Acquisition – Legal, Financial, and Tax Considerations

We will review the guidelines, considerations, and misconceptions of organizational, legal, and tax structures that should be considered and implemented when designing, acquiring, structuring, and operating an entrepreneurial business.

The implications of the Tax Cut and Jobs Act of 2017 and other recent legislation on small business acquisitions will be reviewed.

Required Readings:

RJC: Chapters 8 and 25


Optional Reading:

THERE WILL BE NO CLASS ON SEPTEMBER 25, 2023.
OUR CLASS ON SEPTEMBER 27, 2023 WILL BE HELD FROM 3:30 TO 6:30.

Sessions 8 and 9    September 27, 2023
Valuation Methodologies

These class sessions will address some common methods to value entrepreneurial businesses along with the applicability of various discounts and premiums as they relate to these entities. Empirical data will be utilized to validate the underlying assumptions for these calculations.

Required Readings:
RJC: Chapter 20


Optional Readings:


Sessions 10 AND 11  October 2 and 4, 2023
Raising Capital, Search Funds, Fundless Deal Sponsor Models

These classes will explore the sources, processes, requirements, and obligations to raise debt and equity to purchase a business. The metrics and benchmarks utilized by the funding sources to select and approve various investment options will be discussed.

The advantages and disadvantages of the search fund and fundless deal sponsor models from the perspective of both searchers and investors will be evaluated. Published data on the performance of search funds will be analyzed.

Required Readings:
RJC: Chapters 21, 22, 23, and 24

Herman, Peter. “A Meeting of the Minds.” New Jersey Lawyer October 2010


“2022 Search Fund Study” Stanford Graduate School of Business, July 15, 2022.


Session 12 October 9, 2023
Contract, Closing the Transaction, and Post Closing Integration

The vital components and considerations when negotiating the business acquisition agreement will be examined.

This class will review and analyze some creative, but pragmatic, ways to integrate and improve the target business, including the development of human capital.

Required Readings:
RJC: Chapters 26, 27, and 28


